

Department of Political Science Michigan State University PLS 494 Internship Application Form

Internship CHECKLIST:

- Meet with academic advisor to review eligibility criteria and have the advisor portion of the application form completed
- Submit the completed application form with the one page statement of interest (stating career goals, reasons for seeking this internship, and your expectations for the internship), and a copy of your resume to the Professor Melissa O'Shea.

Student Information – To be filled out by student

Name _____

Student PID _____

E-mail address _____

Major _____

Anticipated Graduation Date _____

Local Address: Number, Street _____

City _____ State _____ Zip _____

Phone _____

Home Address: Number, Street _____

City _____ State _____ Zip _____

Phone _____

FOR ADVISOR USE ONLY Initials _____ Date _____

Total credits completed to date _____

REQUIREMENT: You must have achieved a junior level standing by the end of the semester preceding the internship (at least 56 credits)

Cumulative GPA _____

REQUIREMENT: You must have an overall GPA of at least 2.5.

Acceptance of Policies and Requirements – To be signed by student

I understand and agree to the following:

1. I will adhere to all policies outlined in the "Internship Requirements & Responsibilities" section of the syllabus for PLS 494 (Legal Internship Program).
2. I understand academic credit will be awarded:
 - Based on satisfactory fulfillment of conditions identified in the syllabus, and
 - Once all required forms have been submitted with the appropriate signatures.
3. The academic projects associated with the internship experience will be under the direction of Professor Melissa O'Shea in the Department of Political Science and will be structured to provide me with the opportunity to enhance my theoretical understanding of the internship work, to apply my knowledge gained through classroom education, and to acquire new concepts and skills. I will submit all academic assignments by the dates listed in the syllabus.
4. I certify that the information I have provided for this application is true and correct to the best of my knowledge. I understand that this information may be subject to verification and that I may be asked, at this time or at a later date, to present documentation that supports the information I have provided. I also understand that the Department of Political Science and Professor O'Shea are relying on the accuracy of the information provided in this application in order to make a decision for internship approval. Any misrepresentation as to the information provided in this application is grounds for rejection of this application. Furthermore, if any misrepresentation of information is discovered after the internship has been approved, and approval would not have been granted if the correct information had been provided, the Department of Political Science and Professor O'Shea reserve the right to assign the student a grade of "No Pass" for the course and to pursue appropriate disciplinary action.
5. I, a Michigan State University (MSU) student, in consideration of my being approved to participate in an internship sponsored in part by the MSU political science internship program, and fully understanding and appreciating the risks of injury which may result

from my travel and participation in this internship and accompanying activities, do hereby voluntarily and knowingly recognize, accept and assume this risk, and further I do for myself, my heirs, and personal representative hereby agree to defend, indemnify and hold harmless, release, and forever discharge MSU, its regents, officers, employees, and agents from and against any and all claims, liabilities, demands, personal injury, or death which may result from my travel to and from and participation in this internship.

Student Signature

Date

Political Science Department Approval

A signature below indicates that the student named in this application has been granted approval to participate in the political science internship program. If the application has been reviewed by the Department of Political Science and a signature has not been obtained, either this application is incomplete or the application has been rejected.

Professor Melissa O'Shea

Date